



██████████
Secretary of State

Sanctuary Buildings Great Smith Street Westminster London SW1P 3BT
tel: 0370 0002288 ministers@education.gsi.gov.uk

██████████
Executive Director for Children, Young People & Families
Barnsley Council
PO Box 609
Barnsley
S70 9FH

15 August 2012

To: ██████████, Executive Director for Children, Young People & Families

Following the recent application of the governing body of Hoyland Common Primary School to become an Academy, I am delighted to confirm that I am agreeable to the conversion of this school to an Academy.

I enclose a copy of an Academy Order, which will enable the school to convert to an academy. For conversion to take place, I will need to agree, with the Academy Trust that will run the Academy, a Funding Agreement and the Articles of Association of the Academy Trust. The Funding Agreement will record the date on which the school will convert into an Academy.

Formal TUPE consultations with staff, unions, and the employer should start as soon as possible. For schools where the governing body is the employer of staff, the governors will lead on the TUPE process but they may require your support to do so. In all cases, you should ensure that any personnel files which you hold for the schools are fully up-to-date and that you have an accurate record of the staff employed at the schools and the terms and conditions of their employment.

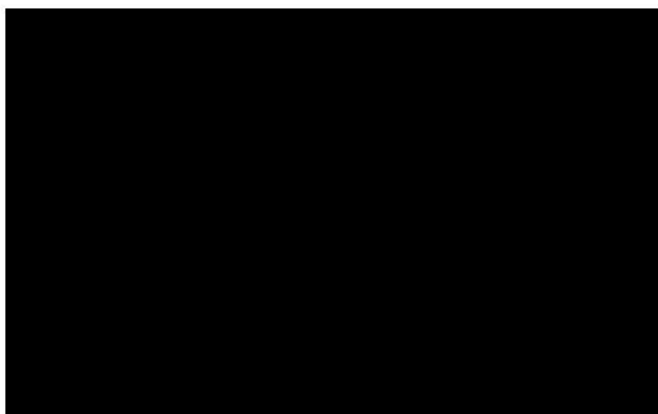
It will be necessary for the land and buildings occupied by the school to be transferred to the Academy Trust so that they are available for use by the Academy from the conversion date. The exact arrangements for achieving this will depend on whether the school is a community, foundation or trust school, or a voluntary school and whether the land used by the school is public land, private land or a combination of the two.

In cases where you own the land and buildings currently occupied by the schools, I am asking you to agree to lease these to the Academy Trust through a 125-year lease similar to that used for existing academies. As a first step, you should start to gather land ownership and land registration documentation and information if you have not already done so. My officials will

also discuss with you the implications of any schools proposing to convert to academies that are involved in an existing PFI contract or BSF scheme. Model lease documents for Academy Trusts and local authorities to use as the basis for negotiations are available on the Department's website at

<http://www.education.gov.uk/schools/leadership/typesofschools/academies>

I am writing to the Chair of Governors, copied to the head teacher, to give my agreement to the conversion.





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**To: The Chair of Governors of Hoyland Common Primary School
Barnsley Council**

ACADEMY ORDER

1. This is an Academy Order made further to section 4 of the Academies Act 2010.
2. I hereby order that on the conversion date Hoyland Common Primary School shall be converted into an Academy.
3. The conversion date shall be the date that the school opens as a Academy further to and as provided for in Academy arrangements made further to section 1 of the Academies Act 2010.
4. On the conversion date Barnsley Council shall cease to maintain Hoyland Common Primary School.
5. The independent school standards (as defined in section 157(2) of the Education Act 2002) are to be treated as met in relation to the Academy on the conversion date.

Signed on behalf of the Secretary of State for Education by:

Signed:.....

..... Date: 15 August 2012

Director – System Reform Group

